

**DODGE COUNTY
HEALTH FACILITIES COMMITTEE MEETING
MEETING AT NORTHVIEW HEIGHTS
199 COUNTY DF
JUNEAU, WI 53039
JUNE 4, 2014**

MINUTES

1. **CALL TO ORDER:** Meeting was called to order by Chairman Bischoff at 8:16 a.m. with the following members present:

2. **ROLL CALL:**

Larry Bischoff
Lisa Derr
Jeff Duchac
John Fabisch
Tom Schaefer

ABSENT: None.

ALSO PRESENT: James Mielke, Dodge County Administrator; Russell Kottke, Dodge County Chairman; Jane E. Hooper, Clearview Administrator; Lori Kurutz, Director of Support Services; Heather Ninmann, IID Household Specialist; Lindsay Kirchoff, Assisted Living Supervisor; and Anthony Marchese, Director of Finance.

3. **APPROVAL OF MINUTES OF MAY 6, 2014 MEETING:** Motion made by Duchac to approve the May 6, 2014 Minutes; seconded by Fabisch. Motion carried.
4. **APPROVAL DEVIATING FROM THE AGENDA:** Motion made by Fabisch to deviate from the Agenda if required; seconded by Schaefer. Motion carried.
5. **PUBLIC COMMENT:** None to report.
6. **COMMITTEE MEMBER REPORTS:** None to report.
7. **INVOLUNTARY DISCHARGES:** No discharges to report.
8. **CENSUS REPORTS:**

CBIC:	19 of 30
Clearview North:	134 of 140 at end of the day
Clearview Behavioral Health 1/2:	20 of 20
ICF-IID (formerly FDD):	42 of 46 at end of the day
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	8 of 20

9. **ADMINISTRATOR'S REPORT:**

- **Corporate Compliance Officer:** Motion to recommend position of Director of Support Services as the Corporate Compliance Officer by Duchac; seconded by Schaefer. Motion carried.
- **Corporate Compliance Education / Relias Learning – Erin Blank, Assistant Director of Nursing:** Erin Blank, Assistant Director of Nursing, provided an overview of the Relias Learning software and showed portions of the corporate compliance module.
- **Quality Assurance Report – Ann Schulz, Director of Nursing:** Ann Schulz, Director of Nursing, went over our Quality Assurance Report, discussing infection control, medication errors, wounds, exposures, Metastar/Wisconsin Quality Coalition, and falls.
- **Health Insurance Portability and Accountability Act (“HIPAA”):** Lori Kurutz, Director of Support Services, provided the annual HIPAA education to the Committee.
- **Clearview Plan for Statewide Dementia Redesign:** Administrator Hooper discussed the statewide dementia draft redesign. Increased awareness of changes in behavior is being discussed along with provider education; all of this is being discussed through the Department of Health Services work groups. The Health Facility Committee toured Halls 5 and 6 at Northview Heights. Hooper discussed future options of development a crisis intervention center.
- **State Visit – Dementia Care Redesign:** Pat Benesch from the Department of Health Services and her team will be visiting Clearview on June 18, 2014, to learn about dementia programs provided at Clearview.
- **Northview Heights Bariatric Care:** The Health Facility Committee toured Northview Heights and were shown bathrooms and rooms to be potentially used for residential care of bariatric clients. Discussed potential admissions of Managed Care Organizations (“MCO”) needing placements. Motion by Duchac to authorize engaging Bray Architects to move forward with projects of Northveiw Heights for plans and specifications for bid; seconded by Schaefer. Motion carried.
- **State Survey:** Administrator Hooper updated the Committee on May 7 complaints urvey with results. An Informal Dispute Resolution (“IDR”) is scheduled for June 5, 2014. Hooper will update the Committee on the Results.
- **Friends of Clearview Brat Fry – Saturday, June 21:** Hooper mentioned that Friends of Clearview will be putting on a brat fry on Saturday, June 21 from 10 a.m. to 2 p.m. at Rechek’s Food Pride in Beaver Dam.
- **Friends of Clearview Brick Sale:** Hooper updated the Committee on the Friends’ garden and brick sale. All proceeds will go to Friends of Clearview.

10. **SET NEXT MEETING DATE: Wednesday, July 2, 2014, at 8:15 a.m.** in the Towne Centre Conference Room on the first floor of Clearview, located at 198 County DF, Juneau, Wisconsin.

11. **ADJOURN:** There being no further business to come before the Committee, Motion by Duchac to adjourn; seconded by Fabisch. Meeting adjourned at 10:32 a.m.

Dated this 2nd day of July, 2014.

Respectfully submitted,

Thomas Schaefer
Thomas Schaefer, Secretary